



BY-LAWS

of the

Electronics Technicians Association, International, Inc.

As adopted: November 14, 1978

Latest Revision and Approval: February, 2010

ARTICLE 1

Section 1: The name of this organization shall be the Electronics Technicians Association, International, Incorporated, a not-for-profit corporation incorporated in the state of Indiana.

Section 2: Offices of the association shall be located in Indiana and/or in such other localities as may be determined by the Board of Directors.

ARTICLE 2

Section 1: The objectives of this association will be:

1. To provide opportunity for the exchange of experiences and opinions through discussion, study and publication.
2. To promote the arts and sciences of electronics technology and to educate the members and the public in the advancement, improvement, and uses of the services of electronics technicians.
3. To provide and expand a CERTIFIED ELECTRONICS TECHNICIAN program of testing and registration for technicians.
4. To conduct and cooperate in courses of study for the benefit of technicians desiring to fit themselves for advanced work in the electronics industry and to conduct meetings and conferences for the mutual benefit and education of members.
5. To acquire, preserve, and disseminate data and valuable information relative to the field of electronics.
6. To work with local or regional groups or associations of technicians, and/or to engage in other activities to promote the advancement of the electronics technician profession.
7. To develop training and behavior standards for technicians and allied personnel, and to work with other groups towards improved entry and advanced training programs and higher standards of competency, skills and efficiency.
8. To establish divisions of this organization, which serve specialized segments of the Electronics Technicians profession. Names of current divisions are:

Chapter Relations.

Board of Masters

The Electronics Educators Division

The Certified Technician Division

The Communications Division

The Shopowners Division

The Cabling Division

The Alternative Energy Division

Director of Caribbean Affairs

Other divisions may be added or the Board of Directors, subject to final approval at a membership meeting of ETA-I, may eliminate existing divisions.

ARTICLE 3:MEMBERSHIP

Section 1. QUALIFICATIONS: Membership in this association shall be comprised primarily of electronics technicians (and allied workers) engaged in the repair, operation, programming, servicing, design, or installation of electronics related products; those persons engaged in the education and training of technicians and workers in allied

fields, including those technicians engaged in technical writing and other work requiring the skills and knowledge of an electronics technician.

Section 2 CETs: A special membership category is allowed for institutions or companies desiring to support ETA-I.

Section 3. EDUCATORS: A special membership category is allowed for retired members.

Section 4. NON-VOTING MEMBERSHIP: Honorary memberships or associate memberships for persons representing companies or agencies selling products to members of this organization may be granted by the Board of Directors.

Section 5. APPLICATION FOR MEMBERSHIP: All membership applicants shall complete and sign the form of application provided by the Association and submit the application to the main office of the association. Such applications shall include an agreement by the applicant to abide by the Association's Standards of Conduct.

Section 6. ADMISSION OF MEMBERS: Admission of all applicants for membership shall be by a majority vote of those present and voting at any meeting of the Board of Directors, or in such other manner as the Board of Directors may determine.

Section 7. REMOVAL: Members of any classification may be removed from membership by the Board of Directors for cause by two-thirds vote. For any cause other than non-payment of dues, the member may appeal to the board of directors.

ARTICLE 4

Section 1. ORGANIZATION: To achieve the objectives of the Association, and at the discretion of the Board of Directors, organizational units may be created. These units may include boards, councils, sections, or divisions to service special interests of the Association, including special units to service staff specialists who may be employed by the Association.

Section 2. UNITS: By virtue of membership in a division, members of that division may not have a vote in the affairs of this association as a whole, but may vote and work in the affairs of that unit. Established units (such as EED, Comm Div., CTD, Shopowners Div., Cabling Div., and AE Div.) may be represented on the association Board of Directors by the chairman of the unit. Unit Chairmen and Sec/Treas will be elected by the general membership for one-year terms.

Section 3. ALLIED ORGANIZATIONS: In order to further the objectives at the Association, for the advancement of electronics technicians, and for the mutual benefit of all, the Board of Directors may charter groups of technicians on a geographic basis. The Board may set such terms and conditions of Allied Organizations as it considers desirable.

ARTICLE 5: DUES

Section 1. Dues and admission fees for all classes of membership shall be established by the Board of Directors.

Section 2. Any member delinquent for a period of sixty days shall be notified of such delinquency and suspended from further services. If payment is not made within the next 30 days the member shall be dropped from the register.

Section 3. No dues shall be refunded to any member whose membership terminates for any reason.

ARTICLE 6: MEETINGS

Section 1. ANNUAL MEETING: The annual meeting for the Association shall be held at such place and at such dates as may be determined by the Board of Directors.

Section 2. SPECIAL MEETINGS: Special meetings of the Board of Directors, or of the membership may be called by the chairman, or by written request from 25 members.

Section 3. MEETING NOTICES and minutes shall be sent to members in writing not more than 60 days and no less than 10 days before the meeting.

Section 4. VOTING: At all membership meetings each regular member shall have one vote and may take part in person. Unless otherwise specified by these BYLAWS, a majority vote of those regular members present and voting shall govern. Elections may be conducted by mail and/or electronically, at the discretion of the Board of Directors.

ARTICLE 7: OFFICERS

Section 1. ELECTED OFFICERS: The elected officers of the Association shall be a Chairman the Board, a Vice Chairman, a Secretary, a Treasurer and the Chairman and Secretary/Treasurer of each division.

Section 2. QUALIFICATION FOR OFFICE: Any regular member in good standing shall be eligible for nomination and election.

Section 3. NOMINATIONS: The nomination committee shall prepare and submit to the members a nomination form for each of the elected officers, providing that the nominee has given prior consent.

Section 4. TERM OF OFFICE: Each elected officer shall take office immediately upon installation and shall serve for a term of one year or until his successor is duly elected and qualified.

Section 5. RE-ELECTION: No elected officer, excepting the Secretary or Treasurer, shall be eligible for re-election to the same office, until at least one year shall have elapsed.

Section 6. VACANCIES: Vacancies may be filled for the balance of the term by the Board Directors. The Board of Directors, by a two-thirds vote may remove any officer from office for cause. Should the chairman of the board position become vacant during the term, the vacancy shall be filled by the Vice Chairman, who shall be succeeded by the Secretary, who shall be succeeded by the Treasurer.

ARTICLE 8: DUTIES OF OFFICERS

Section 1. CHAIRMAN OF THE BOARD: The Chairman shall be the chief elected officer of the Association and serve as Chairman of both the Board of Directors and Executive Committee. He shall also serve as a member with the right to vote on all committees except the Nominating Committee. He shall make all required appointments of standing and special committees and trustees with the approval of the Board of Directors.

At the annual meeting of the Association and at such other times as he shall deem proper, the Chairman of the Board shall communicate to the members such matters and make such suggestions as may in his opinion tend to promote the welfare and increase the usefulness of the association. He shall perform such other duties as are necessarily incident to the office of Chairman of the Board or as may be prescribed by the Board of Directors.

Section 2. VICE CHAIRMAN: The Vice Chairman shall automatically succeed the Chairman. As Vice Chairman he shall be responsible for such duties as are individually assigned by the Chairman with the approval of the Board of Directors.

Section 3. SECRETARY: The Secretary shall be in charge of the association's records. He shall be in charge of the proper and legal mailing of notices to members. He shall see to the proper recording of meetings of the association, Board of Directors, and committees; and carry into execution all orders, votes, and resolutions not otherwise committed. He shall see that accurate records are kept of all members. He shall keep the seal of the association.

Such duties of the Secretary as may be specified by the Board of Directors may be delegated to the President or a designated member of his staff.

Section 4. TREASURER: The Treasurer shall be in charge of the Association's funds and financial records. He shall collect all member dues and or assessments; shall have established proper accounting procedures for the handling of the funds in such banks, trust companies and/or investments as are approved by the Executive Committee. He shall report on the financial condition of the Association at all meetings of the Board of Directors and at other times when called upon by the Chairman of the Board. Such duties of the Treasurer as may be specified by the Board of Directors may be delegated to the President or a designated member of his staff.

Section 5. DIVISION CHAIRMAN: Each Division Chairman, having been elected Chairman by the individual members, and with the approval of the majority of the Board of Directors shall be appointed to the Board of Directors as a full voting officer. He shall hold an equal vote to the other individual members of the Board of Directors in the affairs of the association. He may chair meetings of his particular division; appoint committees, And otherwise direct the activities of that division in accordance with that division's rules so long as they are not in conflict with these BYLAWS.

Section 6 Division Chairmen may be removed from the Board of Directors by being removed as Division Chairman by a majority vote (by mail) of the members of that division, or by a majority vote of the Board of Directors. A Division Chairman may serve on the Board of Directors for more than once year.

ARTICLE 9: BOARD OF DIRECTORS

Section 1. AUTHORITY AND RESPONSIBILITY: The governing body of this association shall be the Board of Directors. The Board of Directors shall have supervision, control, and direction of the affairs of the Association, its committees and publications; shall determine its policies or changes therein; shall actively prosecute its objectives; and supervise the disbursement of its funds. The Board may adopt such rules and regulations for the conduct of its business as shall be deemed advisable, and may in execution of the powers granted, delegate certain of its authority and responsibility to the EXECUTIVE COMMITTEE, made up of the Chairman of the Board, Vice Chairman, Secretary and Treasurer and immediate past Chairman.

Section 2. A quorum of the Board of Directors or Executive Committee shall be a majority of its members.

Section 3. MEETINGS: The Board of Directors shall meet at least twice each year. Meetings may be conducted via conference phone call or Internet connection.

ARTICLE 10: EXECUTIVE AND STAFF

Section 1. APPOINTMENT: The Board shall employ a salaried staff head who shall have the title of PRESIDENT and whose terms and conditions of employment shall be specified by the board.

Section 2. AUTHORITY AND RESPONSIBILITY: The President shall be the chief executive of the Association responsible for all management functions. He shall manage and direct all activities of the Association as prescribed by the Board of Directors and shall be responsible to the Board. He shall employ and may terminate the employment of members of the staff necessary to carry on the work of the Association and fix their compensation within the approved budget. As President, he shall define the duties of the staff, supervise their performance, establish their titles and delegate those responsibilities of management as shall in his judgment, be in the best interest of the Association.

ARTICLE 11: BOARD OF MASTERS

Section 1. RESPONSIBILITIES: The Board of Masters shall serve as the sole determining body of policies relating to the Master Certified Electronics Technicians (CETma) program. This includes eligibility criteria, recognition, and terms of the Master certification.

The chairman of the Masters program shall appoint three (3) of its members to serve on the Master credential committee.

Section 2. **TERMS OF SERVICE:** The junior half, as determined by the date the member received their Master certification, shall stand for election after one (1) year of service; the senior half shall stand for election after two (2) years. Members of the Board of Masters shall be elected by ETA-I certified Masters. The term of service after being elected will be two (2) years.

Section 3. **VOTING RIGHTS:** One individual shall serve as Chairman of the Board of Masters and also serve as an ex-officio member of the ETA-I Board of Directors with full voting rights. The ETA-I CEO Emeritus will be an ex-officio member with voting rights.

Section 4. **MEETINGS:** The Board of Masters will have no fewer than two (2) meetings per year to establish policies for the Master program and to conduct other business relating to the Master program.

ARTICLE 12: FINANCE

Section 1 The fiscal period of the association shall be prescribed by the Budget and Finance committee with approval of the Board of Directors.

Section 2 **BONDING:** Trust or surety bonds shall be furnished by the Chairman of the Board, Treasurer, or and such other officers or employees of the association as the Board of Directors shall direct. The amount of such bonds shall be determined by the Board of Directors and the cost shall be paid by the Association.

Section 3. **BUDGET:** With recommendations of the Budget and Finance Committee the Board shall adopt an annual operating budget covering all activities of the Association, in advance of the next fiscal period.

Section 4. The Treasurer shall furnish to the membership a financial report for the year completed within 60 days following the end of each annual fiscal period.

ARTICLE 13: DISSOLUTION

Section 1. The Association shall use its funds only to accomplish the objectives and purpose specified in these BYLAWS and no part said funds shall inure, or be distributed, to the members of the Association. Upon dissolution of the Association any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational scientific, or philanthropic organizations to be selected by the Board of Directors.

ARTICLE 14: AMENDMENTS

Section 1. These BYLAWS may be amended or repealed by a two-thirds vote of the regular membership present at any Annual Meeting of the Association duly called and regularly held, notice of such proposed changes having been sent in writing to the members thirty (30) days before such meeting, or by a two-thirds vote of those regular members voting by a thirty-day mail ballot. Amendments may be proposed by the Board of Directors on its own initiative, or upon petition of any twenty-five (25) regular members addressed to the Board. All such proposed amendments shall be presented by the Board to the Membership with or without recommendations.